



## Senior Accountant (Development)

Location: Toronto, Vancouver or Montreal

### About New Market Funds

We are an [ImpactAssets50](#) manager and [Certified B Corp](#) company.

[New Market Funds](#) (NMF) is a multi-fund impact investment fund manager dedicated to creating lasting benefits for communities across Canada. Our mission is to deliver investment opportunities, in the form of equity and loans, that generate financial, social and environmental returns. We focus on community real estate development and lending, supporting projects with non-profit, co-operative, and social enterprises.

We envision a market where investment capital creates value that includes clear social and environmental outcomes alongside financial returns. We do this by living our values in our work every day. We are guided by our principles of building strong communities, fostering an inclusive and supportive workplace where everyone feels welcomed and empowered, and building a lasting impact legacy.

Our platform includes [New Commons Development](#), a non-profit real estate developer that works to create affordable housing and other real estate assets in partnership with the local community, and **New Commons Housing Trust**, which owns and operates affordable housing assets. Together, we support the full lifecycle of community real estate projects, from development through to long-term ownership and operations.

### About the Position

We are seeking an experienced Senior Accountant to join our growing team. This role will lead day-to-day accounting for development and project accounting across a growing portfolio of affordable housing developments at various stages.

The successful candidate will be a dedicated, process-driven accounting professional who takes satisfaction in creating and maintaining strong financial reports and is able to balance current needs with long-term goals.

Working closely with the Senior Accountant for New Commons Housing Trust, the Senior Accountant will have primary day-to-day responsibility for all New Commons Development Society accounting, as well as project accounting for a range of third party development projects, including New Commons Housing Trust. As a key member of the team, your responsibilities would include:

### Key Responsibilities

**Monthly Financials:** All aspects of non-profit/Society accounting including invoicing, banking, loan schedules, monthly reports, cashflows, budgets, AP/AR, and GST filings for New Commons Development Society. Corresponding with CRA, our financial institutions, and external resources as required.

**Project Accounting:** All aspects of project accounting including preparation of monthly claims, project reports (cost tracking/cashflow), AP, and funder reports as required. Providing support to our Development Managers as well as our non-profit clients and their bookkeeping/accounting team

members.

**Year End Financials:** Assisting external accountants with preparation of year-end financial statements (review engagement), including all year end working papers and supporting analysis.

**Reporting:** While largely focused on development project accounting, you will support the finance team in producing a wide range of reports (financial and non-financial) for the team, boards and investors, including budget vs. actuals, cash flow projections, project summaries and high-level dashboards.

## Qualifications and Experience

### Experience and Skills

- CPA designation preferred, with a minimum of 3–5 years of accounting experience.
- Non-profit developer and/or start-up experience is an asset.
- Intermediate to advanced Excel skills and proficiency in QuickBooks Online.
- Experience with NetSuite or similar ERP systems is an asset.

### Qualities

- Systems-oriented and enjoys creating replicable forms and methods.
- Meticulous attention to detail and a strong commitment to accuracy.
- Responsive and analytical, with a strong aptitude for technology.
- Curious and solutions-oriented, with the ability to focus on details while maintaining a broader perspective.
- Thrives in an autonomous work environment and has the foresight to bring others in as needed.
- Clear and effective communicator, able to convey information concisely and thoughtfully across email, conversations, and written reporting.

We know that people from underrepresented groups often hesitate to apply unless they meet 100% of the qualifications. If this role excites you and you believe you could thrive in it, we strongly encourage you to apply, even if your experience doesn't perfectly match every qualification. We'd love to hear from you.

## Compensation and Benefits

New Market Funds will provide a professional and rewarding working environment with the opportunity for career growth. The compensation and benefits for this role include:

- Competitive salary range: \$85,000 - \$95,000, commensurate with experience;
- Three weeks of vacation per calendar year, with increased vacation entitlements over time;
- Two floating holidays and three personal days;
- Half-day Fridays between Victoria Day and Labour Day and holiday closure between Christmas and New Years;
- Extended health and benefits plan;
- Phone, wellness and professional development allowances; and
- Eligibility after two years to join the New Market Funds Team Ownership Plan.



### **How to Apply**

If you are interested in this exciting opportunity, please email your resume and a thoughtful cover letter in a single PDF to [careers@newmarketfunds.ca](mailto:careers@newmarketfunds.ca) with '*Senior Accountant (Development) – [Your Name]*' in the Subject Line. Applications are due Tuesday May 19, 2026 and interviews will be conducted on a rolling basis until the ideal candidate is selected.

New Market Funds is committed to equity in employment and diversity in our team and encourages applications from all qualified candidates. If you are an applicant with a disability and require accommodation during the hiring process, please contact us.

We thank all applicants for their interest, however, only those selected for follow-up will be contacted.