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PROJECT ACCOUNTANT

About Polygon

British Columbia owned and operated since 1980, the Polygon family of companies has built more than 34,000 homes throughout the Lower Mainland, from concrete high-rises and wood-frame condominiums to townhomes and single-family communities. With four decades in business, Polygon has earned the trust of thousands of families by committing to quality design, sound construction, and exceptional customer service.

Responsibilities

Reporting directly to the Controller, the Project Accountant will be responsible for ensuring the accuracy of various aspects of Polygon's day-to-day accounting and reporting. The ideal candidate is professional, highly motivated, and enthusiastic. Responsibilities include:

- Liaising with accounting, finance, and tax teams, amongst other operational departments, in our Vancouver office;
- Supporting the Accounting team with various financial reporting and project accounting journal entries, analytics, reconciliations, and internal and external reporting requirements;
- Prepare closing documents for residential unit completions and coordinate required supporting documentation;
- Supporting the accounting team with the preparation and documentation of audit support as required for external and regulatory audits;
- Engagement in continuous professional development;
- Passion for the real estate industry and desire to grow with the Company; and
- Other ad-hoc tasks as required.

Qualifications and Attributes

- Bachelor's degree in Accounting or equivalent.
- CPA student or intent to pursue CPA designation is an asset.
- Entry-level to four years of accounting or finance experience; real estate exposure is an asset.
- Strong work ethic and takes pride in quality of deliverables to both internal and external stakeholders.
- Ability to demonstrate effective organizational skills in order to meet deadlines.
- Exhibit impactful problem-solving skills and detail orientated work.
- Excellent communication skills (written and verbal).
- Strong aptitude for working within Excel.

As a leader in the industry, Polygon offers a competitive compensation program, commensurate with experience, along with an exceptional corporate culture.

Salary range: \$55,000 to \$70,000 (plus bonus and benefits), based on the candidate's experience, skills and qualifications.

We thank all applicants for their interest and will only be in touch with shortlisted candidates. To apply, please email your resume and cover letter to careers@polyhomes.com.

Recruitment agencies: We are not accepting unsolicited agency resumes and we are not responsible for any fees in relation to unsolicited resumes.

Please send your resumé and cover letter to: careers@polyhomes.com