

WE'RE LOOKING FOR AN EXTRAORDINARY LEASING AGENT (CONTRACT)

ARE YOU...

Passionate about real estate and thrive in a fast-paced, people-focused environment? Does helping future residents find their perfect home excite you? If you're a natural communicator with a knack for sales and a love for creating exceptional customer experiences, you might be the perfect fit for our Leasing Agent (Contract) role!

YOU BRING...

Excellent communication and organizational skills, along with a genuine enthusiasm for connecting with people. You're goal-oriented, detail-focused, and thrive in an environment where every interaction counts. You take pride in delivering professional, polished service and enjoy the challenge of turning interest into signed leases - especially in a performance-driven, commission-based role.

WE'D LIKE YOU TO HAVE...

- 3-5 years of experience in leasing, sales, or customer service (real estate or property management experience preferred)
- A passion for real estate and helping people find their ideal home
- Strong closing skills and a results-driven mindset
- Experience using CRM systems and digital marketing or leasing tools
- Knowledge of BC tenancy laws and leasing best practices (an asset)
- A professional, customer-focused attitude with excellent verbal and written communication skills
- A proactive, organized, and detail-oriented approach to work
- Availability to work evenings and weekends during active lease-up periods
- Comfort working in a commission-based environment where success is rewarded
- A collaborative spirit, team-oriented and customer-focused attitude
- A good sense of humour!

Intracorp Homes supports equal employment opportunity. We celebrate diversity and do not discriminate based on race, gender identity or expression, sexual orientation, age, disability status, or any other protected characteristics. We take pride in fostering an inclusive workplace where our team excel based on their merit and ability.

OUR VALUES



Respectful
Integrity



Creative
Improvement



Caring For
Others



Collaboration



Results Through
Effort

LEARN MORE

A DAY IN THE LIFE

You'll start your day energized and ready to connect with future residents — giving tours, following up on leads, and helping people envision life in their new home. You'll collaborate with our Marketing team to execute leasing campaigns, track performance, and share insights on market trends. Every day brings new opportunities to build relationships, close deals, and directly impact the success of our lease-up community.

You will:

- Proactively source and follow up on leads through digital platforms, referrals, and community outreach
- Conduct engaging tours (both in-person and virtual) and communicate the unique value of the property
- Convert qualified leads into signed leases and maintain strong closing ratios
- Collaborate with Marketing to execute leasing campaigns and promotions
- Track and report on leasing performance, lead sources, and conversion metrics
- Provide feedback on market trends and competitor activity
- Deliver exceptional customer service throughout the leasing process
- Support application processing, lease documentation, and move-in coordination
- Maintain accurate and compliant records within CRM and leasing software
- Work occasional evenings and weekends as needed during lease-up activities
- Assist with ad hoc duties and special projects as they arise
- Be available to support occasional evening or weekend events, as required

OUR CULTURE

Our diversity enables our creativity. It is our differences that help us to make better choices, innovate and deliver extraordinary results. Our culture is built upon inclusivity: we respect every team member's strengths, views and experiences. We're invested in your growth and offer much more than the typical job. With us, you'll not only build extraordinary homes, but an extraordinary career. It doesn't matter your position - once you're part of the Intracorp team we are dedicated to supporting you to succeed.

OUR COMPANY

Intracorp Homes has been building the extraordinary for 50 years. We are a sophisticated, full-service urban real estate company with collaborative teams and in-house expertise in acquisitions, design, city approvals, debt and equity financing, construction, marketing, and sales. We strive to enhance the lives of our homeowners and add to the fabric of the existing communities in which we build.