

## JOB POSTING

**Position:** Managing Broker

**Reports to:** Vice President, Sales Operations

**Job Type:** Full Time

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### About rennie

rennie brings a thoughtful, trusted approach to the real estate industry, supporting our clients and communities for more than 40 years.

Founded on a people-first culture, our growing team of 130+ head office staff and 270+ real estate advisors work seamlessly together to deliver exceptional experiences and service. Collectively, we provide our clients with the confidence they need to make informed decisions when buying, selling, or building a home or community.

### Life at rennie

- We have a people-first culture that fosters a vibrant workplace of collaboration, empowerment and opportunity to deliver exceptional experiences and service. Together, we drive each other's collective success.
- We are diverse—representing a range of skill sets, backgrounds and perspectives—but we are motivated by a common goal: being the most trusted resource in real estate.
- We work in a fast-paced environment, but we make time to celebrate each other and have fun with our colleagues, families and communities.
- We offer our employees a competitive salary and bonus program, as well as extended medical, dental, and healthcare benefits that include an employee assistance program, extensive mental health benefits and a healthcare spending account.
- We take time off to rest and recharge. In addition to statutory holidays, salaried team members enjoy paid vacation time and our home office also closes over the December holidays, as business allows.

### About the Opportunity

The Managing Broker is responsible for leading our team of advisors in the delivery of outstanding real estate brokerage service, ensuring compliance with license and legislative requirements, transaction review and oversight. This role is key to ensuring positive advisor engagement, retention, support and growth through assisting advisors with navigating complex real estate matters for successful outcomes. The Managing Broker is a critical leader within rennie's Consumer Services team and combines a keen appreciation for detail and process to support risk management.

### Duties and Responsibilities

- Provides brokerage operational leadership acting as one of the designated licensees responsible for the brokerage
- Actively engages with the management of the real estate brokerage in accordance with the rules and guidelines set by the BC Financial Services Authority (BCFSA)
- Occasionally acts as liaison for rennie with the BCFSA, Real Estate Board and other Professional Associations
- Provides training in areas such as FINTRAC, new to rennie training, and workshops on specific expertise of real estate

- Collaborates with the conveyance department to ensure efficient back-end administration processing and conveyancing, seeking opportunities for improvement
- Consults with advisors on their transactions and provides assistance and support, acts as a sounding board, and offers troubleshooting guidance on real estate queries to support the best outcomes
- Provides assistance to all advisors during and after “regular business hours”
- Manages all conflicts and disputes with other advisors, managers and professional associations
- Oversees monthly financial reports and acts as an authorized signing authority
- Ensures that all advertising is within the BCFSAs guidelines
- Represents Rennie at industry related events and functions
- Performs other related duties as assigned by the Leadership

### **Education and Experience**

- Education in a related field to real estate
- Real Estate license under the BC Real Estate Services Act
- Minimum 5 years of experience as a Managing Broker

### **Desired Knowledge, Skills and Abilities**

- Strong knowledge of local real estate market with experience operating in and/or managing an office in other geographical areas such as the Sea to Sky corridor and the Fraser Valley an asset
- Possesses subject matter expertise in resale, pre-sale and assignment transactions
- Collaborative, creative, flexible, and innovative team player with an ability to work effectively with peers, senior leaders, and key stakeholders
- Exceptional communication and presentation skills, always maintains composure and an action-oriented attitude
- Excellent problem-solving, and analytical skills with good judgment to make timely and sound decisions
- Strong administrative and organizational skills with the ability to manage priorities and workflow
- Demonstrated proficiency in supervising and motivating team members
- Experience with MS Office and Google Suite, Salesforce, Lonestar, Paragon, LTSA, BC Online

### **Working Conditions**

- Our home office is located just outside of Granville Island in Kitsilano and this role is primarily office based with some flexibility to work remotely
- The ability to travel to different office locations may be required
- Access to reliable transportation required

### **Salary Information**

The typical base salary for this specific position is from \$97,700 to \$122,200. The salary offered is based on a number of relevant business and candidate factors including education, job-related knowledge, skills, experience, and organizational needs. We also have a performance based bonus program that supports our employees by recognizing exceptional individual performance and company success.

**How to Apply:** Are you interested in working for an industry leader alongside an amazing team?

Please apply here: <https://bit.ly/3Y55egi>

We thank all candidates for their interest, however, only select individuals will be contacted.

***I can't be me unless I let you be you.*** - Bob Rennie

At rennie, we understand that experience comes in many forms. We don't just accept differences, we celebrate them. We're proud to hire from a variety of backgrounds and are dedicated to adding new perspectives to our team.

For more information, please visit: <https://rennie.com/about>

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