



Woodbridge Homes is seeking an experienced Construction Manager to join our team!

about Woodbridge:

Woodbridge is Vancouver-based boutique developer with approximately one thousand units over six major projects in the immediate pipeline. We design and build desirable multifamily homes, and focus on emerging areas of the Lower Mainland that are within the price point of local buyers and renters. The result is vibrant, livable communities where residents can truly thrive. You could say that building quality homes that fit your needs isn't just what we do, it's who we are.

the role:

To effectively deliver our expanding portfolio of projects, we seek an experienced Construction Manager (Manager) for our in-house team. Reporting to the Vice President of Construction, the Manager will play a pivotal role throughout the planning and construction phases of our projects. The Manager will work closely with our Development team, construction partners, and senior leadership to achieve and maintain Woodbridge's commitment to project excellence, professional excellence, and workplace safety. Individuals suitable for this role would be described as hardworking, self-motivated, adaptive, energetic, reliable, professional, confident and intuitive. The role is a full-time position with responsibilities onsite as well as at the Woodbridge head office.

responsibilities:

- During project due diligence, assist the VP of Construction and our construction partner with estimating and budgeting tasks as required.
- Collaborate with the Development team to obtain necessary permits and ensure compliance with local building codes and regulations throughout the project lifecycle.
- Maintain organized and up-to-date construction documentation, including contract drawings, permits, specifications and schedules.
- Collaborate with the project team to develop and coordinate project schedules, optimize resource allocation, monitor progress and adapt to dynamic project demands.
- Attend designated Development and Construction meetings to monitor and address construction issues.
- Review bid requisition for context, and accuracy, and highlight any omissions or duplications of work billed.
- Assist in monitoring construction budgets, expenses, and cost control measures.
- Help to value-engineer and in other ways identify cost-saving opportunities.
- Facilitate effective communication among project stakeholders and ensure all parties are informed of construction progress and changes.
- Verify the accuracy of invoices/progress claims and code for processing.
- Prepare construction progress reports, analyzing critical milestones, issues and resolutions.
- Ensure timely construction completion and budget adherence.



- Work with our Customer Care Manager to monitor and enforce quality control standards and coordinate the timing of inspections to ensure workmanship meets Woodbridge Homes' high standards.

qualifications:

- Bachelor's degree or post-graduate diploma in Construction Management or a related field preferred.
- A minimum of five years of experience working on large-scale, multi-family residential projects as a Senior Construction Coordinator or Project Manager, preferably within Metro Vancouver.
- Thorough and current knowledge of scopes of work, construction methodology, industry standards, processes and technologies as well as best practices.
- A current understanding of construction costs and broad experience managing complex budgets and schedules.
- An ability to proficiently read and coordinate construction drawings (prelim, permitting and IFC), identify problems, and provide effective solutions.
- Current and broad knowledge of local building codes and regulations as well as an understanding of permitting with the city.
- Thorough knowledge of trade contracts, scheduling, and quality control for residential projects.
- Proficiency in computer software, including Bluebeam, MS Office, Outlook and Excel.
- Excellent communication, organizational, and time management skills
- A strong attention to detail and ability to work efficiently while still maintaining accuracy.
- Strong analytical and problem-solving abilities as well as good judgement.
- A proven ability to prioritize and manage multiple, conflicting tasks.

what we offer:

- Rewarding work and opportunity for ongoing career development, mentorship and coaching.
- A great company culture and positive work environment.
- A comprehensive benefits program (extended health, dental, employee assistance program, life and ASI)
- Three (3) weeks of vacation, plus paid flex time
- A competitive compensation package, including a base salary in the range of \$100,000 to \$150,000 based on experience
- Potential for an annual, performance-based bonus

to apply:

If this opportunity sounds like a good fit for you, please submit your resume and cover letter to Woodbridge via our website (www.woodbridge.com). We thank all applicants for their interest but will only be able to reply to those candidates selected for an interview.