

FRAME

Frame is a real estate development company with projects in both Vancouver and Victoria. As a locally owned and operated company focused on building homes and communities in our backyards, we prioritize *People First*, being *All About Homes*, *Being Relentless*, and we know *It Has to Be Fun*.

THE ROLE

The Development Manager at Frame is a key team member and integral to our future growth. The Development Manager will be tasked with a multi-faceted / multi-functional role, managing several projects at various stages. The manager will report directly to the SVP of Development and will have responsibilities including, but not limited to, the following:

- Assist Frame's Acquisitions team in due diligence and site planning
- Seek out and establish relationships with external stakeholders, including municipal planners, architects, engineers, and project consultants to facilitate project success
- Oversee the design and development process, ensuring adherence to Frame's internal systems
- Provide weekly updates to the ownership group
- Lead the design team from project kick-off to occupancy permit, ensuring continuity in leadership
- Manage and collaborate with external construction managers and builders
- Collaborate with our internal Sales and Marketing team to refine site plans and unit plans to ensure optimal mix and specifications
- Ensure all milestone drawing sets are aligned with the Project Strategy
- Provide updates and recommendations to the Finance team at regular intervals

THE CANDIDATE

The ideal candidate will encompass the following:

- 5+ years' experience in the development management of multi-family, mixed-use projects, managing all aspects of the development cycle (in both concrete and wood-frame)
- Post-secondary training in Architecture, Construction or Finance
- Can balance project objectives and costs against changing external environments
- Driven, curious, and humble – able to take and provide direction accurately and efficiently
- A strong understanding of the levers and constraints within the proforma
- Construction management experience – on-site residential experience preferred
- A strong design aesthetic and ability to effectively communicate design ideas
- Exceptional attention to detail
- Available for early morning trips on BC Ferries
- ...a sense of humour!

WE OFFER

At Frame, we prioritize Personal, Professional and Financial Growth. As such, as a Development Manager, you will have:

- A direct influence on key project decisions by working closely with Frame's shareholders
- Comprehensive exposure to all facets of the development industry, working collaboratively across teams
- Opportunities to invest directly with Frame, supporting and building your financial future
- Mentorship from the founding partners
- A competitive salary and performance-based bonus
- A comprehensive medical and dental plan
- Flexible locations for work – a balance between being in the office and working from home

If you think you may be a fit for this role, please email your resume to hello@frame.properties. Only select candidates will be contacted for a follow-up interview.