



Make working for
The City work for you.



Vice President, Real Estate & Portfolio Management

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

Calgary Housing (CH) is a wholly owned subsidiary of the City of Calgary. CH is a purpose-driven social enterprise and the largest housing operator in Calgary, providing safe and affordable housing to more than 27,000 Calgarians. CH has an ambitious growth plan of developing 3,000 new mix-income affordable homes over the next decade. As the Vice President, Real Estate and Portfolio Management, you will be an instrumental leader and change champion to help us reach our ambitious vision to be the best – for our residents, our employees, and our city. You will be responsible for overseeing Calgary Housing real estate strategies and portfolio planning for over 10,000 homes. You will establish a multi-billion-dollar program to increase our portfolio by about 3000 homes or more over 10 years. Primary duties include:

- **Strategic Leadership:** Reporting to the President & CEO, as a member of the executive leadership team, utilizing your progressively senior experience in housing development you will build a real estate function for CH.
- **Real Estate Strategy:** Execute large scale real estate strategies and programs. Seek and secure opportunities for housing supply growth through strategic real estate transactions including acquisitions, consolidations and transfers, co-ownership arrangements, and partnerships for development as well as preparing a pipeline of new housing projects for direct development to scale up housing production for the Company.
- **Portfolio Planning:** With a long-term view towards growth and extending CH impact, you will represent CH as the steward of housing assets worth over a billion dollars by overseeing the development of long-range plans for existing housing to optimize value and social impact of housing assets for residents. Leveraging existing assets, you will regenerate and expand the portfolio while managing financial and social performance, risk and liability.
- **Team Leadership:** Scale up housing growth capacity fostering a high-performance team through leadership development, succession planning, and strategic delegation. Lead and mentor a diverse team of leaders and their staff fostering a culture of growth and collaboration.
- **Facilitate strong relationships with industry** including Calgary Housing development industry partner including contract and supply management to enable a pipeline of development year over year.

Qualifications

- A degree in Business Administration, Engineering, Real Estate, or related field and at least 10 years of progressively senior leadership experience in developing and leading a large real estate function and portfolio of housing asset, in addition to 5 years of progressively senior management and supervisory experience overseeing leaders and staff within a real estate strategy function.
- Strong financial, contractual, and demonstrated real estate experience in delivering housing growth.
- Knowledge and experience working with housing development in private sector. Working with Crown corporations, wholly owned municipal corporations or related will be an asset.
- Experience with related board governance, as a board member and/or reporting to a board of directors is an asset.
- Superb negotiation skills as well as in depth understanding of real estate planning and complex transactions.
- Working knowledge of public sector procurement requirements and affordable housing programs and regulations will be considered an asset.
- Strong leadership and organizational skills with the ability to effectively influence others and collaborate.
- Success in this position requires a passion for our purpose of providing housing, excellent communication skills and the ability to work effectively with diverse partners, regulatory authorities, and various interest holders.
- Strong political acumen to stay ahead of evolving political, public policy and social trends that impact housing with ongoing analysis of the market conditions to identify opportunities and advocate for change towards more housing.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Note: Please note all exempt positions at The City are undergoing a compensation review. This means the union jurisdiction and/or salary range listed here may change. [Tell me more.](#)

Union: Exempt
Position Type: 1 Permanent
Compensation: Level H \$121,267 – 193,315 per annum
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Calgary Housing
Location: 200, 2535 3 Avenue SE
Days of Work: This position works a 5 day work week earning 1 day off in a 3 week cycle.
Apply By: April 16, 2025
Job ID #: 311779

Apply online at www.calgary.ca/careers