



Woodbridge Homes is seeking an experienced Construction Manager to join our team!

**about Woodbridge:**

Woodbridge is a Vancouver-based developer with over one thousand units across six major projects in the immediate pipeline. We design and build desirable multi-family homes and focus on emerging areas of the Lower Mainland that are within the price point of local buyers and renters. The result is vibrant, livable communities where residents can truly thrive. You could say that building quality homes that fit your needs isn't just what we do, it's who we are.

**the role:**

To support the delivery of our growing portfolio, Woodbridge is seeking an experienced Construction Manager to join our in-house team. Reporting to the Vice President of Construction, the successful candidate will play a key role across both the planning and execution phases of our projects.

Working closely with the Development team, construction partners, and senior leadership, this individual will contribute to maintaining Woodbridge's standards of quality and operational excellence. This role requires a proactive, detail-oriented professional who thrives in a dynamic environment and is comfortable balancing on-site responsibilities with internal coordination, reporting, and stakeholder communication. This is a full-time position based both on-site and at Woodbridge's head office.

**location:** Our recently constructed office building (320 Granville) is conveniently located next to waterfront station in downtown Vancouver. Amenities include bike storage room, gym, showers, large lounge and roof top deck space.

**responsibilities:**

- Support due diligence efforts by assisting with budgeting, estimating, and consultant coordination
- Work alongside the Development team to advance permitting and ensure compliance with applicable building codes and municipal requirements
- Maintain accurate and organized construction documentation, including drawings, permits, specifications, schedules, and internal reporting tools
- Coordinate with project stakeholders to develop and monitor project schedules, resource planning, and construction progress
- Attend Development and Construction meetings, tracking key issues, risks, and action items
- Review bid requisitions for accuracy, completeness, and alignment with contract scopes
- Assist in managing construction budgets through cost tracking, forecasting, and value engineering initiatives



- Identify opportunities for cost efficiencies and process improvements throughout the project lifecycle
- Prepare clear and concise internal reports on project status, including milestones, risks, and resolutions
- Support quality control processes in collaboration with Customer Care, including inspections and deficiency management
- Facilitate effective communication across consultants, contractors, and internal teams
- Verify the accuracy of invoices/progress claims and code for processing
- Contribute to the oversight of select commercial properties within the portfolio, assisting with building-related matters (e.g. base building systems, maintenance coordination, and contractor engagement) as required

**qualifications:**

- Bachelor's degree or post-graduate diploma in Construction Management or a related field preferred.
- A minimum of five years of experience working on large-scale, multi-family residential projects as a Construction Manager, ideally within Metro Vancouver
- Strong understanding of construction methodology, scopes of work, and industry best practices
- Experience managing budgets, schedules, and project delivery for complex developments
- Ability to read and coordinate construction drawings (preliminary, permitting and IFC), identify issues, and develop practical solutions
- Current and broad knowledge of local building codes and regulations as well as an understanding of permitting with the city
- Thorough knowledge of trade contracts, scheduling, and quality control procedures
- Proficiency with construction and reporting tools (e.g. Bluebeam, project management platforms) as well as MS Office, Outlook and Excel
- Excellent communication, organizational, and time management skills
- A strong attention to detail and ability to work efficiently while still maintaining accuracy
- Effective communicator with sound judgment and problem-solving abilities
- Ability to manage multiple priorities and adapt to evolving project demands

**what we offer:**

- Rewarding work and opportunity for ongoing career development, mentorship and coaching
- A supportive and collaborative team environment
- A conveniently located and amenity rich workplace
- A comprehensive benefits program (extended health, dental, employee assistance program, life and ASI)



- Three (3) weeks of vacation, plus paid flex time
- Competitive compensation package (\$100,000 to \$130,000/annum, based on experience)
- Potential for an annual, performance-based bonus

**to apply:**

If this opportunity sounds like a good fit for you, please submit your resume and cover letter to Woodbridge via our website ([woodbridge.ca](http://woodbridge.ca)). We thank all applicants for their interest but will only be able to reply to those candidates selected for an interview.